

Part-Time Employee H & S Plan Benefits

This flyer contains a summary of the DC 37 Health & Security Plan benefits currently available to part-time members and their covered dependents.

Most of these benefits also cover your legal spouse, domestic partner and children (called "dependents").

Your "children" are all your natural or adopted children, (if you are responsible for their support), and the children of your spouse or domestic partner who are living with you.

Effective July 1, 2011, your dependents (not their spouses or your dependent's children) will be covered for DC 37 Health & Security Plan's supplemental benefits (prescription drug, dental & optical) until the age of 26. These benefits will be available to your dependent(s) up to the end of the month in which s/he reaches the age of 26.

You become eligible for the benefits described below as of your first day of employment in a job title covered by the DC 37 Health and Security Plan and once you have completed a DC 37 Health and Security Plan enrollment form.

If you fulfill these eligibility requirements, you and your dependents will have access to the following part-time employee benefits:

Benefit	H & S Plan's Responsibility	Member's Responsibility	Who is Covered
Drug			Member & Eligible Dependents
The Prescription Drug benefit is available to the covered member and eligible dependents. Effective July 1, 2006, the following member co-payments are in effect:			

Drug	30 days @ Retail Pharmacy	90 days @ Retail 90 Rx Pharmacy	90 days @ Voluntary Mail Order Pharmacy
Generic	\$ 5	\$ 15	\$10
Preferred Brand	\$15	\$ 45	\$30
Non- Preferred Brand	\$35	\$105	\$70

If you choose to obtain a brand name drug that has a generic equivalent, you will be responsible for paying the difference between the brand name drug and the generic drug in addition to the appropriate co-payment. In no case will you be charged more than the cost of the medication. If a generic equivalent is not available, instruct your physician to prescribe a preferred brand name medication.

The Preferred Products List: Because of the escalating cost of the Prescription Drug Benefit, the Plan has instituted a Preferred Products List. The list identifies prescription drugs that can be used for virtually all illnesses and conditions and will meet the needs of all types of patients.

Step Therapy (Rx Instep): This program requires participants to try less costly and preferred medications for certain chronic conditions before trying more expensive drugs. This affects individuals whose physician prescribes certain medications for the first time. A list of the drug categories and the medications are available from the Plan office.

The Mail Order Program is a voluntary program designed for persons who have a long-term illness that requires maintenance type medication. You will save money because you get a 90-day supply of medication for the cost of two co-payments as opposed to a 90-day supply at a Retail 90 Rx pharmacy for three co-payments.

Annual Limit: Effective July 1, 2014, the Annual Dollar Limit for the drug benefit previously \$100,000 per cardholder, per calendar year, no longer applies.

Please note: Active employees of the Office of Court Administration and the State Rent Regulations Services Unit are not covered for prescription drug benefits through the DC 37 Health & Security Plan. Prescription Drug coverage is provided through the New York State Health Insurance Program (NYSHIP).

Dental	75% of the fee schedule up to \$1,700 per year subject to the Plan's frequency restrictions.	You will be responsible for 25% of the fee schedule amount. *	Member & Eligible Dependents
NOTE: *In addition, if a non-participating dentist is used, you will be responsible for the difference between the fee schedule and the dentist's actual charges.			
Periodontists on the DC 37 Dental Panel are allowed to charge members and covered dependents \$10.00 per quadrant co-payment for periodontal surgery.			
Orthodontic services are not available under this plan.			

Optical	Provide an examination and one pair of eyeglasses every two years, 100% of allowable amount.	The difference between the allowable amount and the actual charge	Member & Eligible Dependents
The DC 37 Vision Center, located at 115 Chambers Street in downtown Manhattan is available for use by members and their covered dependents that need eyeglasses. Members and their families may use the Center for the Standard Optical Benefit, which is available once every two years. The Supplemental Optical Benefit, which is available 12 months from the date that the Standard Optical Benefit was last used, is available only at the DC 37 Vision Center. This benefit consists of an eye examination and a change of lenses, if prescribed by the Vision Center's optometrist. Appointments must be scheduled in advance. Call (212) 766-4452.			
The Plan maintains a list of participating optical providers where, upon presentation of an Optical Voucher, members can receive an examination and eyeglasses. There will be no out-of-pocket cost if Plan-approved frames are used. The voucher can be obtained by calling (212) 815-1531.			

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Benefit	H & S Plan's Responsibility	Member's Responsibility	Who is Covered
Disability	\$98 per week for up to 13 weeks	- 0 -	Member only
<p><i>NOTE: The weekly disability income benefit is 66 2/3% of your weekly pay, but no more than \$98 a week. The benefit is paid for a maximum of 13 weeks, but no longer than you remain totally disabled. Keep in mind that an original disability claim (no copies) must be filed within 15 days from the onset of the disability. It must be noted that the benefit becomes payable after all sick time is exhausted.</i></p> <p>Rent Regulation Services Unit employees who are enrolled in the Income Protection Plan (I.P.P.) are not eligible to receive the DC 37 Health & Security Plan Disability Benefit.</p>			
Death Benefit	\$6,000	- 0 -	Member Only
Accidental Death & Dismemberment	Up to \$6,000	- 0 -	Member Only
Survivor Benefit	Upon the death of a covered member, the surviving spouse, domestic partner and eligible dependents, if enrolled for benefits under the member's plan at the date of death, can continue to utilize the Health & Security Plan Benefits available to the covered dependents for a period of twelve (12) months measured from the member's date of death.		
Podiatry Benefit	<p>Member Only</p> <p>The Podiatry Benefit is provided at the DC 37 Health Center at 115 Chambers Street in lower Manhattan (212) 766-4455 and 186 Joralemon Street in downtown Brooklyn (718) 625-2544 and is available to eligible DC 37 Health & Security Plan members only. Appointments must be scheduled in advance. This benefit covers routine foot care including removal of corns, calluses, warts and ingrown toenails. If the Center's podiatrist prescribes custom-fitted orthotics, the laboratory fees associated with orthotics fabrication and adjustments are not covered.</p> <p><i>NOTE: If your basic health insurance coverage provides reimbursement for a podiatry benefit, you will be required to sign an authorization form allowing a claim to be filed with your insurance carrier.</i></p>		
Audiology Benefit	<p>Member only</p> <p>The Audiology Benefit is provided at the DC 37 Health Center only, which is located at 115 Chambers Street in lower Manhattan. The benefit is available to eligible DC 37 Health and Security Plan members only. Appointments must be scheduled in advance by calling (212) 791-2126. The benefit includes a comprehensive audiological evaluation, hearing aid evaluation, and dispensing of a hearing aid if necessary. If the audiological evaluation confirms a hearing deficiency, the member will be given the audiogram and report. The audiogram and report must be taken to an Ear, Nose, & Throat specialist who will issue a medical clearance for the dispensing of a hearing aid(s), if medically appropriate. The member must apply to his/her basic health insurance carrier for reimbursement of the specialist's fee. The findings of the Ear, Nose, and Throat specialist are reviewed by the Center's audiologist who then determines the proper course of treatment.</p> <p>Effective April 1, 2009, if deemed necessary by the Center's audiologist, the benefit will provide a maximum of two (2) basic hearing aids (left and right ear) within a three-year period at no cost to the member. The two aids must be received at the same time. The audiologist will adjust the hearing aid to ensure that it is functioning properly to meet the needs of the member, and will assist the member during the initial adjustment period.</p> <p><i>NOTE: If your basic health insurance coverage provides reimbursement for an audiology benefit, you will be required to sign an authorization form allowing a claim to be filed with your insurance carrier.</i></p>		
Personal Service Unit	<p>Member & Eligible Dependents</p> <p>Professionally trained New York State licensed social work staff can help with emotional and family concerns, alcoholism and drug abuse, health problems and adjustment to retirement concerns. Information is available on a wide range of social services in the community. Short-term individual and group counseling is available. Call (212)815-1260, 9 a.m. to 1 p.m. for a screening evaluation</p>		

Health & Pension Counseling and Second Surgical Consultation are also available to eligible members and their covered dependents. In accordance with the Federal law, "COBRA", members and their eligible dependents have the right to purchase continuation coverage of health-related benefits provided by the Welfare Fund. For more information about qualifying events and limitations on COBRA coverage, please call the Health and Security Plan's Inquiry Unit at (212) 815-1234.

How To Obtain Health & Security Plan Benefits:

You must complete a Health & Security Plan Enrollment Form to be eligible for benefits. Should you have any questions about your Plan or Benefits, feel free to contact the Health and Security Plan's Inquiry Unit at (212) 815-1234. If you need benefit claim forms only, call (212) 815-1531. DC 37 Health & Security Plan's benefit information and forms are also available at www.dc37.net.

NOTE TO SCHOOL CROSSING GUARDS

School Crossing Guards who are eligible for Health & Security Benefits at the close of the school year (June) will continue to be eligible for benefits through the summer months to the beginning of the school year. Since Disability Benefits are provided as a replacement for loss of salary, you will not be eligible for disability payments if the disability occurs after the close of the school year. However, if you become disabled prior to the close of the school year you will be eligible for Disability Benefits through the summer months for a maximum of 13 weeks, but no longer than you remain totally disabled.

This flyer is designed to briefly explain the benefits provided by the DC 37 Health & Security Plan. However, the Plan is administered in accordance with the DC 37 Health & Security Plan Document ("Document"). Under no circumstances shall the Plan be liable for any inconsistencies or contradictions between this flyer and the Document.